



City of Madison Site Plan Verification

PROJECT: LNDUSE-2017-00033

Address: 2318 S Stoughton RD

Current Revision #: 0

Submitted by:

Contact:

Project Type: Land Use

Description: Convert auto repair building into accessory storage building for adjacent retail business at 2202 S. Stoughton Road

Status: Approved

Revision History: [0](#)

Review	Status	Reviewer	Reviewed
Engineering Mapping	Approved	Lori Zenchenko	Oct 3 2017
Engineering Review Main Office	Approved	Jeffrey Benedict	Aug 1 2017
Fire Review	Approved	William Sullivan	Jul 21 2017
Lighting Review	Approved	Frederick Rehbein	Jul 21 2017
Planning Review	Approved	Timothy Parks	Aug 4 2017
Traffic Engineering Review	Approved	Eric Poffenberger	Oct 6 2017
Urban Design Commission Review	Approved	Janine Glaeser	Sep 21 2017
Zoning Review	Approved	Patrick Anderson	Oct 5 2017

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ENG MAPPING VERIFICATION

Supplement Accepted

Comment Date: 07/13/2017

CAD received 9/29/2017.

The Applicant shall submit, prior to plan sign-off, a digital CAD file (single file) to the Engineering Program Specialist in the Engineering Mapping Division (Lori Zenchenko). The digital CAD file shall be to scale and represent final construction. The CAD file shall be in a designated coordinate system (preferably Dane County WISCRS, US Ft). The single CAD file submittal can be either AutoCAD (dwg) Version 2013 or older, MicroStation (dgn) V8i Select Series 3 or older, or Universal (dxf) format and shall contain the only the following data, each on a separate layer name/level number:

- a) Building Footprints
- b) Internal Walkway Areas
- c) Internal Site Parking Areas
- d) Other Miscellaneous Impervious Areas (i.e. gravel, crushed stone, bituminous/asphalt, concrete, etc.)
- e) Right-of-Way lines (public and private)
- f) Lot lines or parcel lines if unplatted
- g) Lot numbers or the words unplatted
- h) Lot/Plat dimensions
- i) Street names

All other levels (contours, setbacks, elevations, etc) are not to be included with this file submittal.

NOTE: Email file transmissions to lzenchenko@cityofmadison.com. Include the site address in the subject line of this transmittal. Any changes or additions to the location of the building, sidewalks, parking/pavement during construction will require a new CAD file.

Supplement Accepted

Comment Date: 07/13/2017

Doc No 5356478 Recorded. Revised Plans Received 9/22/2017

Applicant shall provide the recorded Ingress/Egress Easement(s) between this property and the property to the north. The Document No.'s shall also filled in where the blanks now exist on the site plan.

ENGINEERING VERIFICATION

Note

Comment Date: 07/31/2017

The Applicant shall replace all sidewalk and curb and gutter which abuts the property which is damaged by the construction. Prior to beginning this repair work, the Applicant shall obtain a Street Terrace Permit from City Engineering.

All work in the public right-of-way shall be performed by a City licensed contractor. (MGO 16.23(9)(c)5) and MGO 23.01)

Note

Comment Date: 07/31/2017

All damage to the pavement on S Stoughton Road, adjacent to this development shall be restored in accordance with the City of Madison's Pavement Patching Criteria. For additional information please see the following link: <http://www.cityofmadison.com/engineering/patchingCriteria.cfm> (POLICY)

Note

Comment Date: 07/31/2017

Any added or revised plan sheets must be submitted to Zoning to be included in the official approved plan set.

Note

Comment Date: 07/31/2017

Less than 4,000 sf disturbed area, no Erosion Control or Storm Water Management Permits required.

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LIGHTING VERIFICATION

Note **Comment Date: 07/21/2017**

Please use automatic daylight or time of day controls.

PLANNING VERIFICATION

Note **Comment Date: 08/04/2017**

The final plans are consistent with the plans approved by the Plan Commission.

TE VERIFICATION

Supplement Accepted **Comment Date: 07/25/2017**

Provide a revised electronic copy of the site plan, .pdf preferred, e-mail plan to Eric Poffenberger - epoffenberger@cityofmadison.com

Supplement Accepted **Comment Date: 07/25/2017**

The applicant shall submit one contiguous plan showing proposed conditions and one contiguous plan showing existing conditions for approval. The plan drawings shall be scaled to 1" = 20' and include the following, when applicable: existing and proposed property lines; parcel addresses; all easements; pavement markings; signing; building placement; items in the terrace such as signs, street light poles, hydrants; surface types such as asphalt, concrete, grass, sidewalk; driveway approaches, including those adjacent to and across street from the project lot location; parking stall dimensions, including two (2) feet of vehicle overhang; drive aisle dimensions; semitrailer movement and vehicle routes; dimensions of radii; and percent of slope.

Supplement Accepted **Comment Date: 07/25/2017**

A deposit of \$0.00 payable to City Treasurer will be required for the installation of traffic signage and markings deemed necessary with the completion of the development. Make check payable to the City of Madison Treasurer to be delivered or mailed to Attention Eric Poffenberger, Traffic Engineering, 30 W. Mifflin St; Suite 900, P.O. Box 2986, Madison, Wisconsin 53701-2986.

Supplement Accepted **Comment Date: 07/25/2017**

A deposit of \$0.00 payable to City Treasurer will be required for the electrical installations or modifications deemed necessary with the completion of the development. Make check payable to the City of Madison Treasurer to be delivered or mailed to Attention Eric Poffenberger, Traffic Engineering, 30 W. Mifflin St; Suite 900, P.O. Box 2986, Madison, Wisconsin 53701-2986.

Supplement Required **Comment Date: 07/25/2017**

The Driveway Approach form is already filled out in Traffic Engineering Office and requires only the fee / deposit to be paid as noted prior to site approval. The Driveway Approach Fee of \$100.00 and Deposit to Insure Conduit of \$0.00 is payable to the City of Madison Treasurer to be delivered or mailed to Attention Eric Poffenberger, Traffic Engineering, 30 W. Mifflin St; Suite 900, P.O. Box 2986, Madison, Wisconsin 53701-2986.

Supplement Accepted **Comment Date: 07/25/2017**

Items in the Right-of-Way are not approvable through the site plan approval process. Make a note on all pages showing improvements in the ROW that states: The Right-of-Way is the sole jurisdiction of the City of Madison and is subject to change at anytime per the recommendation/plan of Traffic Engineering and City Engineering Depts.

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The applicant shall adhere to all vision triangle requirements as set in MGO 27.05 (No visual obstructions between the heights of 30 inches and 10 feet – 25 feet behind the property line at streets and 10 feet at driveways.). If applicant believes public safety can be maintained they shall apply for a waiver of MGO 27.05(2)(bb) - Vision Clearance Triangles at Intersections Corners. Approval or denial of the waiver shall be the determination of the City Traffic Engineer. Place and dimension all vision triangles in the proposed plan.

Supplement Accepted **Comment Date: 07/25/2017**

(Sent Jeff) The applicant shall work with WisDOT to ensure the proposed does not interfere with any proposed plans to reconstruct South Stoughton Road.

Supplement Accepted **Comment Date: 07/25/2017**

Developer shall provide a recorded copy of any joint driveway ingress/egress and crossing easements and shall be noted on face of plan.

Supplement Accepted **Comment Date: 07/25/2017**

The applicant shall provide a pedestrian connection from the public Right-of-Way to the front door of the building.

Comment Date: 07/25/2017

Supplement Accepted **Comment Date: 07/25/2017**

Dimension all bike stalls on site plan. 2'x6'.

Supplement Accepted **Comment Date: 07/25/2017**

To allow for proper pedestrian movement and prevent encroachment from irregularly parked bicycles or bicycle with trailers, it is recommended for all bicycle racks to have a 2 to 5 foot buffer from parking or pedestrian walkways.

URBAN DESIGN VERIFICATION

Supplement Accepted **Comment Date: 07/21/2017**

Provide fence detail .

ZONING VERIFICATION

Supplement Accepted **Comment Date: 08/15/2017**

Submit a signed copy of the letter of conditions dated May 23, 2017.

Supplement Accepted **Comment Date: 08/15/2017**

Submit the detail of the district boundary screening.

Supplement Accepted **Comment Date: 08/15/2017**

Show the refuse enclosure area and provide the detail for the construction of the refuse enclosure area.

Supplement Accepted **Comment Date: 08/15/2017**

Provide the date for the completion of the project. May 23, 2018 being that date.