



## City of Madison Site Plan Verification

**PROJECT: LNDSPR-2019-00002**

**Address:** 301 S Blount ST

**Current Revision #: 0**

**Submitted by:** Ferch Architecture

**Contact:** David Ferch  
(608) 238-6900  
david@fercharchitecture.com

**Project Type:** Permitted Use Site Plan Review

**Description:** New refuse/recycling enclosure, additional bike parking, relocate accessible parking stall

**Status:** Agency Reviews in Process

**Revision History:** [0](#)

Review	Status	Reviewer	Reviewed
Engineering Mapping	Add'l Info Req'd	<a href="#">Jeffrey Quamme</a>	Jan 12 2019
Engineering Review Main Office	Approved	<a href="#">Brenda Stanley</a>	Jan 18 2019
Fire Review	Approved	<a href="#">William Sullivan</a>	Jan 9 2019
Landmarks Commission Review	Approved	<a href="#">Rebecca Cnare</a>	Jan 11 2019
Traffic Engineering Review	Add'l Info Req'd	<a href="#">Timothy Stella</a>	Jan 10 2019
Zoning Review	Pending	-	N/A

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Less than 4,000 sf disturbed area, no Erosion Control or Storm Water Management Permits required.

**ENGINEERING MAPPING****Supplement Required** **Comment Date:**

The Applicant shall submit, prior to plan sign-off, a digital CAD file (single file) to the Engineering Program Specialist in the Engineering Mapping Division (Lori Zenchenko). The digital CAD file shall be to scale and represent final construction. The CAD file shall be in a designated coordinate system (preferably Dane County WISCRS, US Ft). The single CAD file submittal can be either AutoCAD (dwg) Version 2013 or older, MicroStation (dgn) V8i Select Series 3 or older, or Universal (dxf) format and shall contain the only the following data, each on a separate layer name/level number:

- a) Building Footprints
- b) Internal Walkway Areas
- c) Internal Site Parking Areas
- d) Other Miscellaneous Impervious Areas (i.e. gravel, crushed stone, bituminous/asphalt, concrete, etc.)
- e) Right-of-Way lines (public and private)
- f) Lot lines or parcel lines if unplatted
- g) Lot numbers or the words unplatted
- h) Lot/Plat dimensions
- i) Street names

All other levels (contours, setbacks, elevations, etc) are not to be included with this file submittal.

NOTE: Email file transmissions preferred lzenchenko@cityofmadison.com. Include the site address in the subject line of this transmittal.

Any changes or additions to the location of the building, sidewalks, parking/pavement during construction will require a new CAD file.

**Supplement Required** **Comment Date:**

Revise a note on the site plan. The lease parcel area per Document No 2872229 has been replaced with an Encroachment Agreement recorded as Document 5391055 (for parking area and trash enclosure in E Wilson St right of way)

**TRAFFIC ENGINEERING****Supplement Required** **Comment Date:** 01/10/2019

Provide a revised electronic copy of the site plan, .pdf preferred, e-mail plan to Tim Stella - tstella@cityofmadison.com

**Note** **Comment Date:** 01/10/2019

The applicant shall submit one contiguous plan showing proposed conditions and one contiguous plan showing existing conditions for approval. The plan drawings shall be scaled to 1" = 20' and include the following, when applicable: existing and proposed property lines; parcel addresses; all easements; pavement markings; signing; building placement; items in the terrace such as signs, street light poles, hydrants; surface types such as asphalt, concrete, grass, sidewalk; driveway approaches, including those adjacent to and across street from the project lot location; parking stall dimensions, including two (2) feet of vehicle overhang; ADA/striped stall dimensions; secured parking facility; sidewalk dimensions; drive aisle dimensions; bike stall dimensions and detail; underground parking dimensions; semitrailer movement and vehicle routes; dimensions of radii; and percent of slope.

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Items in the Right-of-Way are not approvable through the site plan approval process. Make a note on all pages that states: The Right-of-Way is the sole jurisdiction of the City of Madison and is subject to change at any time per the recommendation/plan of Traffic Engineering and City Engineering Departments.

**Supplement Required****Comment Date:** 01/10/2019

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The applicant shall adhere to all vision triangle requirements as set in MGO 27.05 (No visual obstructions between the heights of 30 inches and 10 feet – 25 feet behind the property line at streets and 10 feet at driveways.). If applicant believes public safety can be maintained, they shall apply for a waiver of MGO 27.05(2)(bb) - Vision Clearance Triangles at Intersections Corners. Approval or denial of the waiver shall be the determination of the City Traffic Engineer. Place and dimension all vision triangles in the proposed plan.

**Supplement Required****Comment Date:** 01/10/2019

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The applicant shall provide a clearly defined 5' walkway clear of all obstructions to assist citizens with disabilities, especially those who use a wheel chair or are visually impaired. Obstructions include but are not limited to tree grates, planters, benches, parked vehicle overhang, bikes, signage and doors that swing outward into walkway.

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Applicant shall submit for review a waste removal plan. This shall include vehicular turning movements. Email to [tstella@cityofmadison.com](mailto:tstella@cityofmadison.com).