



## City of Madison Site Plan Verification

**PROJECT: LNDSPR-2018-00145**

**Address:** 1101 E Washington AVE

**Current Revision #: 0**

**Submitted by:** City of Madison

**Contact:** Jon Evans  
(608) 243-5893

**Project Type:** Permitted Use Site Plan Review

**Description:** 10,000 sq. ft. addition for new service lane

**Status:** Closed

**Revision History:** [0](#)

Review	Status	Reviewer	Reviewed
Engineering Mapping	Approved	<a href="#">Jeffrey Quamme</a>	Apr 24 2019
Engineering Review Main Office	Approved	<a href="#">Brenda Stanley</a>	Apr 17 2019
Fire Review	Approved	<a href="#">William Sullivan</a>	Dec 17 2018
Lighting Review	Approved	<a href="#">Steve Rewey</a>	Mar 18 2019
Traffic Engineering Review	Approved	<a href="#">Timothy Stella</a>	Jan 14 2019
Urban Design Commission Review	Approved	<a href="#">Janine Glaeser</a>	Jan 7 2019
Zoning Review	Approved	<a href="#">Christina Thiele</a>	Apr 12 2019

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This site will disturb 4,000 sf or more of land area and require an Erosion Control Permit. Please submit the Erosion Control Permit Application (with USLE calculations and associated fee) to Daniel Olivares (daolivares@cityofmadison.com), City Engineering, for approval.

**Supplement Accepted****Comment Date:** 12/28/2018

This project will require a concrete management plan as part of the erosion control plan to be reviewed and approved by the City Engineer's Office

**Supplement Accepted****Comment Date:** 12/28/2018

The applicant shall submit, prior to plan sign-off but after all revisions are completed, digital PDF files to the Engineering Division (bstanley@cityofmadison.com). The digital copies shall be to scale, and shall have a scale bar on the plan set. (POLICY and MGO 37.09(2)). PDF submittals shall contain the following information: a) Building footprints, b) Internal walkway areas, c) Internal site parking areas, d) Lot lines and right-of-way lines, e) Street names, f) Stormwater Management Facilities, g) Detail drawings associated with Stormwater Management Facilities (including if applicable planting plans), h) Private on-site sanitary sewer utilities (including all connections to public sanitary), i) Private on-site storm sewer utilities (including all connections to public storm).

**Supplement Accepted****Comment Date:** 01/04/2019

The Applicant shall submit, prior to plan sign-off but after all revisions are completed, a digital CAD file (single file) to the Engineering Division (storm/sanitary section). The digital CAD file shall be to scale and represent final construction. The CAD file shall be in a designated coordinate system (preferably Dane County WISCRS, US Ft). The single CAD file submittal can be either AutoCAD (dwg) Version 2013 or older, MicroStation (dgn) V8i Select Series 3 or older, or Universal (dxf) format and shall contain the only the following data, each on a separate layer name/level number: a) Building Footprints, b) Internal Walkway Areas, c) Internal Site Parking Areas, d) Other Miscellaneous Impervious Areas (i.e. gravel, crushed stone, bituminous/asphalt, concrete, etc.), e) Right-of-Way lines (public and private), f) Plat name and lot lines (metes & bounds parcel lines if unplatted), g) Platted lot numbers (noted "unplatted lands" if not platted), h) Lot/Plat property dimensions, i) Street names, j) Private on-site sanitary sewer utilities (including all connections to public sanitary), k) Private on-site storm sewer utilities (including all connections to public storm)  
THE CAD FILE WILL ONLY BE REQUIRED PRIOR TO FINAL PLAN REVIEW SO THAT MULTIPLE FILES DO NOT NEED TO BE SUPPLIED OR REVIEWED.

NOTE: Email CAD file transmissions are preferred to: bstanley@cityofmadison.com. The party responsible for the CAD file email transmission shall include the project site address in the email subject line. Any changes or additions to the location of the building, private utilities, sidewalks, parking/pavement during construction will require a new CAD file transmittal.

**ENGINEERING MAPPING****Supplement Accepted****Comment Date:**

CSM 15108 recorded. Sign off when parcel no. is complete.

The pending Certified Survey Map application for this property shall be completed and recorded with the Dane County Register of Deeds (ROD) prior to issuance of any building permits for new construction. When the recorded CSM image is available from the ROD, the Assessor's Office can then create the new Address-Parcel-Owner (APO) data in GEO so that the Accela system can upload this data and permit issuance made available for this new land record

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Doc No 5480933

The easement agreement with MG&E for storm sewer and drainage over MG&E property and for the storm sewer under the bus barn shall be recorded prior to final sign off. See Real Estate Proj No. 11763.

**TRAFFIC ENGINEERING****Supplement Accepted****Comment Date:** 12/26/2018Provide a revised electronic copy of the site plan, .pdf preferred, e-mail plan to Tim Stella - [tstella@cityofmadison.com](mailto:tstella@cityofmadison.com)**Supplement Accepted****Comment Date:** 12/26/2018

The applicant shall submit one contiguous plan showing proposed conditions and one contiguous plan showing existing conditions for approval. The plan drawings shall be scaled to 1" = 20' and include the following, when applicable: existing and proposed property lines; parcel addresses; all easements; pavement markings; signing; building placement; items in the terrace such as signs, street light poles, hydrants; surface types such as asphalt, concrete, grass, sidewalk; driveway approaches, including those adjacent to and across street from the project lot location; parking stall dimensions, including two (2) feet of vehicle overhang; ADA/striped stall dimensions; secured parking facility; sidewalk dimensions; drive aisle dimensions; bike stall dimensions and detail; underground parking dimensions; semitrailer movement and vehicle routes; dimensions of radii; and percent of slope.

**Supplement Accepted****Comment Date:** 12/26/2018

Site plan should include all existing and proposed features for the entire parcel.

**URBAN DESIGN COMMISSION****Supplement Accepted****Comment Date:** 01/04/2019

Sheet A-201 south elevation drawings show significantly fewer windows than what was approved by UDC 11/7/2018. Provide more information on change. Supplement included explanation of change from windows to skylights at a property line condition.

**Note****Comment Date:** 01/07/2019

Proposed plans are keeping with the original UDC approved design intent.

**ZONING****Supplement Accepted****Comment Date:** 12/20/2018

Per Section 28.186(4)(b), the property owner or operator is required to bring the property into compliance with all elements of the approved site plans by the date established by the Zoning Administrator as part of the site and building plan approval. Work with Zoning staff to establish a final site compliance date.

\*\*Applicant provided the date April 1st, 2020\*\*

**Supplement Accepted****Comment Date:** 12/20/2018

Provide overall plan showing the existing conditions and an overall plan showing the proposed work.

**Supplement Accepted****Comment Date:** 12/20/2018

Provide overall floor plans and elevations of building.

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**Comment Date:** 12/20/2018

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Provide overall photometric plan.

**Supplement Accepted**

**Comment Date:** 12/20/2018

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Provide impervious surface lot coverage calculations before and after. This site cannot exceed it's existing square footage.

**Supplement Accepted**

**Comment Date:** 12/20/2018

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Revised plans will need to be to show removal of property line after CSM is completed.

**Supplement Accepted**

**Comment Date:** 02/25/2019

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Submit plan showing the location of displaced trees.

**Supplement Accepted**

**Comment Date:** 02/25/2019

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Submit revised site plan showing locations of bike stalls.