



## City of Madison Site Plan Verification

**PROJECT: LNDSPR-2018-00081**

**Address:** 3434 E Washington AVE

**Current Revision #: 0**

**Submitted by:** Erdman

**Contact:** Richard Slayton  
(608) 410-8136  
rslayton@erdman.com

**Project Type:** Permitted Use Site Plan Review

**Description:** Phase 1 - construction of vestibule, canopy, less than 4,000 sq. ft. of site disturbed

**Status:** Closed

**Revision History:** [0](#)

Review	Status	Reviewer	Reviewed
Engineering Mapping	Approved	<a href="#">Lori Zenchenko</a>	Jun 27 2018
Engineering Review Main Office	Approved	<a href="#">Brenda Stanley</a>	Jun 27 2018
Fire Review	Approved	<a href="#">William Sullivan</a>	Jun 25 2018
Traffic Engineering Review	Approved	<a href="#">Timothy Stella</a>	Jun 27 2018
Urban Design Commission Review	Approved	<a href="#">Janine Glaeser</a>	Jun 26 2018
Zoning Review	Approved	<a href="#">Christina Thiele</a>	Jun 25 2018

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Current plan shows less than 4,000 sf disturbed area. If plans are not revised, no Erosion Control or Storm Water Management Permits will be required.

**Supplement Accepted** **Comment Date:** 06/27/2018

The Applicant shall submit, prior to plan sign-off but after all revisions are completed, a digital CAD file (single file) to the Engineering Division (storm/sanitary section). The digital CAD file shall be to scale and represent final construction. The CAD file shall be in a designated coordinate system (preferably Dane County WISCRS, US Ft). The single CAD file submittal can be either AutoCAD (dwg) Version 2013 or older, MicroStation (dgn) V8i Select Series 3 or older, or Universal (dxf) format and shall contain the only the following data, each on a separate layer name/level number: a) Building Footprints, b) Internal Walkway Areas, c) Internal Site Parking Areas, d) Other Miscellaneous Impervious Areas (i.e. gravel, crushed stone, bituminous/asphalt, concrete, etc.), e) Right-of-Way lines (public and private), f) Plat name and lot lines (metes & bounds parcel lines if unplatted), g) Platted lot numbers (noted "unplatted lands" if not platted), h) Lot/Plat property dimensions, i) Street names, j) Private on-site sanitary sewer utilities (including all connections to public sanitary), k) Private on-site storm sewer utilities (including all connections to public storm)  
THE CAD FILE WILL ONLY BE REQUIRED PRIOR TO FINAL PLAN REVIEW SO THAT MULTIPLE FILES DO NOT NEED TO BE SUPPLIED OR REVIEWED.

NOTE: Email CAD file transmissions are preferred to: bstanley@cityofmadison.com. The party responsible for the CAD file email transmission shall include the project site address in the email subject line. Any changes or additions to the location of the building, private utilities, sidewalks, parking/pavement during construction will require a new CAD file transmittal.

**ENGINEERING MAPPING****Supplement Accepted** **Comment Date:**

Revised CAD received 6/26/2018.

Submit revised CAD showing only this phase. The Applicant shall submit, prior to plan sign-off, a digital CAD file (single file) to the Engineering Program Specialist in the Engineering Mapping Division (Lori Zenchenko). The digital CAD file shall be to scale and represent final construction. The CAD file shall be in a designated coordinate system (preferably Dane County WISCRS, US Ft). The single CAD file submittal can be either AutoCAD (dwg) Version 2013 or older, MicroStation (dgn) V8i Select Series 3 or older, or Universal (dxf) format and shall contain the only the following data, each on a separate layer name/level number:

- a) Building Footprints
- b) Internal Walkway Areas
- c) Internal Site Parking Areas
- d) Other Miscellaneous Impervious Areas (i.e. gravel, crushed stone, bituminous/asphalt, concrete, etc.)
- e) Right-of-Way lines (public and private)
- f) Lot lines or parcel lines if unplatted
- g) Lot numbers or the words unplatted
- h) Lot/Plat dimensions
- i) Street names

All other levels (contours, setbacks, elevations, etc) are not to be included with this file submittal.

NOTE: Email file transmissions preferred lzenchenko@cityofmadison.com. Include the site address in the subject line of this transmittal. Any changes or additions to the location of the building, sidewalks, parking/pavement during construction will require a new CAD file.

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rslayton@erdman.com**Project Type:** Permitted Use Site Plan Review**Description:** Phase 1 - construction of vestibule, canopy, less than 4,000 sq. ft. of site disturbed**Status:** Closed**Revision History:** [0](#)**TRAFFIC ENGINEERING****Supplement Accepted****Comment Date:** 06/27/2018

This site plan acceptance is valid only to get the building permit for the vestibule and canopy area. It's not related to the parking lot dimensions and requirements which will be addressed in phase 2. The site plan of record for the parking facility for traffic engineering is the last approved plan from 2009.

**ZONING****Supplement Accepted****Comment Date:** 06/22/2018

Per Section 28.186(4)(b), the property owner or operator is required to bring the property into compliance with all elements of the approved site plans by the date established by the Zoning Administrator as part of the site and building plan approval. Work with Zoning staff to establish a final site compliance date.

\*\*Applicant has provided the date 8-31-18\*\*