



City of Madison Site Plan Verification

PROJECT: LNDSPR-2018-00050

Address: 2304 Atwood AVE

Current Revision #: 0

Submitted by: Glueck Architects

Contact: Jim Glueck
(608) 251-2551
glueckarch@sbcglobal.net

Project Type: Permitted Use Site Plan Review

Description: Reconfigure parking lot

Status: Approved

Revision History: [0](#)

Review	Status	Reviewer	Reviewed
Engineering Mapping	Approved	Lori Zenchenko	Jun 5 2018
Engineering Review Main Office	Approved	Jeffrey Benedict	Jun 4 2018
Fire Review	Approved	William Sullivan	Jun 4 2018
Real Estate Review	Approved	Heidi Fischer	Aug 17 2018
Zoning Review	Approved	Jacob Moskowitz	Jun 5 2018

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ENGINEERING

Note **Comment Date:** 05/11/2018

The Applicant shall replace all sidewalk and curb and gutter which abuts the property which is damaged by the construction. Prior to beginning the repair work, the Applicant shall obtain a Street Terrace Permit from City Engineering.

Note **Comment Date:** 05/11/2018

Current plan shows less than 4,000 sf disturbed area. If plans are not revised, no Erosion Control or Storm Water Management Permits will be required.

ENGINEERING MAPPING

Supplement Accepted **Comment Date:**

Revised CAD for parking reconfiguration received 6/5/2018.

CAD received 4/27/2018 as part of a "class shift" notice from the Assessor's Office. However, it didn't cover the bike pad etc. Please submit a revised CAD.

The Applicant shall submit, prior to plan sign-off, a digital CAD file (single file) to the Engineering Program Specialist in the Engineering Division (Lori Zenchenko). The digital CAD file shall be to scale and represent final construction. The CAD file shall be in a designated coordinate system (preferably Dane County WISCRS, US Ft). The single CAD file submittal can be either AutoCAD (dwg) Version 2013 or older, MicroStation (dgn) V8i Select Series 3 or older, or Universal (dxf) format and shall contain the only the following data, each on a separate layer name/level number:

- a) Building Footprints
- b) Internal Walkway Areas
- c) Internal Site Parking Areas
- d) Other Miscellaneous Impervious Areas (i.e. gravel, crushed stone, bituminous/asphalt, concrete, etc.)
- e) Right-of-Way lines (public and private)
- f) Lot lines or parcel lines if unplatted
- g) Lot numbers or the words unplatted
- h) Lot/Plat dimensions
- i) Street names

All other levels (contours, setbacks, elevations, etc) are not to be included with this file submittal.

NOTE: Email file transmissions preferred lzenchenko@cityofmadison.com. Include the site address in the subject line of this transmittal. Any changes or additions to the location of the building, sidewalks, parking/pavement during construction will require a new CAD file.

REAL ESTATE

Note **Comment Date:** 08/17/2018

The applicant should contact City of Madison Office of Real Estate Services to request amending the lease for Project 10076 to reflect the reduction in the leased area.

TRAFFIC ENGINEERING

Supplement Accepted **Comment Date:** 05/09/2018

Provide a revised electronic copy of the site plan, .pdf preferred, e-mail plan to Tim Stella - tstella@cityofmadison.com

Supplement Accepted **Comment Date:** 05/09/2018

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The applicant shall submit one contiguous plan showing proposed conditions and one contiguous plan showing existing conditions for approval. The plan drawings shall be scaled to 1" = 20' and include the following, when applicable: existing and proposed property lines; parcel addresses; all easements; pavement markings; signing; building placement; items in the terrace such as signs, street light poles, hydrants; surface types such as asphalt, concrete, grass, sidewalk; driveway approaches, including those adjacent to and across street from the project lot location; parking stall dimensions, including two (2) feet of vehicle overhang; ADA/striped stall dimensions; secured parking facility; sidewalk dimensions; drive aisle dimensions; bike stall dimensions and detail; underground parking dimensions; semitrailer movement and vehicle routes; dimensions of radii; and percent of slope.

Supplement Accepted**Comment Date:** 05/09/2018

Items in the Right-of-Way are not approvable through the site plan approval process. Make a note on all pages showing improvements in the ROW that states: The Right-of-Way is the sole jurisdiction of the City of Madison and is subject to change at any time per the recommendation/plan of Traffic Engineering and City Engineering Departments.

Supplement Accepted**Comment Date:** 05/09/2018

Dimensions of the driveways shall be noted on the plan including the width of driveway and width of driveway flares or curb cut. The whole driveway shall be drawn in the plan including the other side of the parking lot.

Supplement Accepted**Comment Date:** 05/09/2018

Applicant shall provide a copy of all driveway cross access agreements. Email to tstella@cityofmadison.com

Supplement Accepted**Comment Date:** 05/09/2018

Stop signs shall be installed at a height of seven (7) feet at all class III driveway approaches, including existing driveways, behind the property line and noted on the plan. All directional/regulatory signage and pavement markings on the site shall be shown and noted on the plan.