



## City of Madison Site Plan Verification

**PROJECT: LNDSPR-2017-00012**

**Address:** 2705 W Beltline HWY

**Current Revision #: 0**

**Submitted by:**

**Contact:** Steve Shulfer  
(608) 836-7570  
sshulfer@shulferarchitects.com

**Project Type:** Permitted Use Site Plan Review

**Description:** Change of use to catering and private club

**Status:** Agency Reviews in Process

**Revision History:** [0](#)

Review	Status	Reviewer	Reviewed
Engineering Mapping	Approved	<a href="#">Jeffrey Quamme</a>	Feb 3 2017
Engineering Review Main Office	Approved	<a href="#">Timothy Troester</a>	Feb 3 2017
Fire Review	Approved	<a href="#">William Sullivan</a>	Feb 13 2017
Traffic Engineering Review	Approved	<a href="#">Eric Poffenberger</a>	Mar 29 2017
Zoning Review	Add'l Info Req'd	<a href="#">Jacob Moskowitz</a>	Feb 9 2017

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**FIRE**

**Note** **Comment Date:** 02/13/2017

MFD's approval is based on the information provided that the Private Use area will not be used for an assembly occupancy. Additional review and information will be required for any future change of use.

**TRAFFIC ENGINEERING**

**Supplement Accepted** **Comment Date:** 02/21/2017

Provide an electronic copy of the site plan, .pdf preferred, e-mail plan to Eric Poffenberger - epoffenberger@cityofmadison.com

**Supplement Accepted** **Comment Date:** 02/21/2017

The applicant shall submit one contiguous plan showing proposed conditions and one contiguous plan showing existing conditions for approval. The plan drawings shall be scaled to 1" = 20' and include the following, when applicable: existing and proposed property lines; parcel addresses; all easements; pavement markings; signing; building placement; items in the terrace such as signs, street light poles, hydrants; surface types such as asphalt, concrete, grass, sidewalk; driveway approaches, including those adjacent to and across street from the project lot location; parking stall dimensions, including two (2) feet of vehicle overhang; drive aisle dimensions; semitrailer movement and vehicle routes; dimensions of radii; and percent of slope.

**Supplement Accepted** **Comment Date:** 02/21/2017

"Stop" signs shall be installed at a height of seven (7) feet at all class III driveway approaches, including existing driveways, behind the property line and noted on the plan. All directional/regulatory signage and pavement markings on the site shall be shown and noted on the plan.

**Supplement Accepted** **Comment Date:** 02/21/2017

The applicant shall show the dimensions for the proposed class III driveway including the width of the drive entrance, width of the flares, and width of the curb cut.

**Supplement Accepted** **Comment Date:** 02/21/2017

The applicant shall show dimensions for the proposed and existing parking stalls items S = 9 ft, L = 18 ft, E = 24 ft, F = 20 ft, and degree of angle parking width and backing up, according to Figures II "Medium and Large Vehicles" parking design standards in Section 10.08(6)(b)2. Or use "Small Vehicles" parking design standards 10.08(6)(b)3 items S = 8.5", L = 16", E = 22' & F = 18' where all parking shall be clearly identified and properly controlled for use by only such vehicles.

**Supplement Accepted** **Comment Date:** 02/21/2017

Secure parking facility. This is usually done with continuous six (6) inch curb, timbers, preformed wheel stops, guardrail erected at a height of eighteen (18) inches or fencing of sufficient strength to act as a vehicle bumper.

**Supplement Accepted** **Comment Date:** 02/21/2017

Applicant shall provide a copy of the cross access easement. Email to Eric Poffenberger-epoffenberger@cityofmadison.com

**Supplement Accepted** **Comment Date:** 03/16/2017

Comments to revised emailed to Steve Shulfer. 03-16-17

**Supplement Accepted** **Comment Date:** 03/16/2017

Parking stall and bike rack conflict. Dimension Bike stalls.

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**Note** **Comment Date:** 03/28/2017

Phone conversation with Architects to change the bike rack from Shark up to Shark.

**ZONING**

**Supplement Required** **Comment Date:** 02/09/2017

Provide documentation that the operator meets the definition of private club or lodge, including nonprofit status:

A nonprofit association of persons who are bona fide members paying annual dues, which owns, hires or leases a building, or space within a building, which is restricted to members and their guests. The affairs and management of such private club or lodge are conducted by a board of directors, executive committee or similar body chosen by the members at their annual meeting.

**Supplement Required** **Comment Date:** 02/09/2017

Provide a bicycle parking facility that complies with the dimensional requirements of Sec. 28.141(11)(e). A bicycle stall is a minimum two (2) feet by six (6) feet with a five (5) foot wide access area.

**Supplement Required** **Comment Date:** 02/09/2017

Provide bicycle parking stalls equal to 5% capacity of persons for the private club, plus 1 stall per 5 employees for the catering business. To determine capacity, submit building and floor plans to the building permit counter.