



City of Madison Site Plan Verification

PROJECT: LNDMAP-2018-00027

Address: 718 Gilmore ST

Current Revision #: 0

Submitted by: Wingra School

Contact: Debbie Millon
(608) 238-2525
dmillon@wingraschool.org

Project Type: Minor Alteration to Approved Planned Unit Development

Description: Wingra School Outdoor Education and Playscape area

Status: Closed

Revision History: [0](#)

Review	Status	Reviewer	Reviewed
Engineering Mapping	Approved	Lori Zenchenko	Jul 13 2018
Engineering Review Main Office	Approved	Timothy Troester	Jul 23 2018
Parks/Forestry Review	Approved	Kathleen Kane	Jul 31 2018
Planning Review	Approved	Heather Stouder	Jul 25 2018
Urban Design Commission Review	Approved	Janine Glaeser	Jul 23 2018
Zoning Review	Approved	Christina Thiele	Jul 17 2018
Plan Director Review	Administrative Approval	Heather Stouder	

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ENGINEERING**Supplement Accepted****Comment Date:** 06/22/2018

The project appears to be creating an enclosed depression to the north of the existing building entrance. Provide additional grading details that show a safe stormwater overflow route for when the storm sewer is at capacity. If no safe overflow exists, the storm sewer serving this area must be able to convey the 100-yr 240hr design storm flows that are directed to this area. Submit calculations and/or plans for review to Megan Eberhardt in City Engineering (meberhardt@cityofmadison.com)

Supplement Accepted**Comment Date:** 06/22/2018

This project is subject to City of Madison erosion control permitting requirements. Submit completed permit application, permit fee, erosion control plan, USLE calculations, etc. to Megan Eberhardt for review and issuance of the required City of Madison Erosion Control Permit. Permit application forms can be found online at <http://www.cityofmadison.com/engineering/Permits.cfm>. Questions regarding erosion control permitting requirements can be sent to Megan at meberhardt@cityofmadison.com.

Supplement Accepted**Comment Date:** 06/22/2018

This project could be subject to City of Madison stormwater management permitting requirements. Provide redeveloped and added impervious area to Megan Eberhardt and contact to discuss potential stormwater management requirements. If stormwater management is required submit completed permit application, permit fee, stormwater management plan stamped by a Wisconsin P.E., modeling calculations, etc. to Megan Eberhardt for review and issuance of the required City of Madison Stormwater Management Permit. Permit application forms can be found online at <http://www.cityofmadison.com/engineering/Permits.cfm>. Questions regarding stormwater management requirements or stormwater permitting requirements can be sent to Megan at meberhardt@cityofmadison.com. Additional comments or requirements may be made pending review of the stormwater information.

Supplement Accepted**Comment Date:** 06/22/2018

Submit PDFs of the final plans for Engineering records. Files can be emailed to Tim Troester at ttroester@cityofmadison.com or submitted on CD to City Engineering.

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The Applicant shall submit, prior to plan sign-off, a digital CAD file (single file) to the Engineering Division with any private storm and sanitary sewer utilities. The digital CAD file shall be to scale and represent final construction. The CAD file shall be in a designated coordinate system (preferably Dane County WISCRS, US Ft). The single CAD file submittal can be either AutoCAD (dwg) Version 2013 or older, MicroStation (dgn) V8i Select Series 3 or older, or Universal (dxf) format and shall contain the only the following data, each on a separate layer name/level number:

- a) Building Footprints
- b) Internal Walkway Areas
- c) Internal Site Parking Areas
- d) Other Miscellaneous Impervious Areas (i.e. gravel, crushed stone, bituminous/asphalt, concrete, etc.)
- e) Right-of-Way lines (public and private)
- f) Plat name and lot lines (metes & bounds parcel lines if unplatted)
- g) Platted lot numbers (noted "unplatted lands" if not platted)
- h) Lot/Plat property dimensions
- i) Street names
- j) Private on-site sanitary sewer utilities (including all connections to public sanitary)
- k) Private on-site storm sewer utilities (including all connections to public storm)

All other levels (contours, elevations, etc) are not to be included with this file submittal.

NOTE: Email CAD file transmissions are preferred to: ttroester@cityofmadison.com . The party responsible for the CAD file email transmission shall include the project site address in the email subject line. Any changes or additions to the location of the building, private utilities, sidewalks, parking/pavement during construction will require a new CAD file transmittal to City by applicant.

ENGINEERING MAPPING

Supplement Accepted

Comment Date: 06/20/2018

CAD received 7/13/2018.

The Applicant shall submit, prior to plan sign-off, a digital CAD file (single file) to the Engineering Program Specialist in the Engineering Mapping Division (Lori Zenchenko). The digital CAD file shall be to scale and represent final construction. The CAD file shall be in a designated coordinate system (preferably Dane County WISCRS, US Ft). The single CAD file submittal can be either AutoCAD (dwg) Version 2013 or older, MicroStation (dgn) V8i Select Series 3 or older, or Universal (dxf) format and shall contain the only the following data, each on a separate layer name/level number:

- a) Building Footprints
- b) Internal Walkway Areas
- c) Internal Site Parking Areas
- d) Other Miscellaneous Impervious Areas (i.e. gravel, crushed stone, bituminous/asphalt, concrete, etc.)
- e) Right-of-Way lines (public and private)
- f) Lot lines or parcel lines if unplatted
- g) Lot numbers or the words unplatted
- h) Lot/Plat dimensions
- i) Street names

All other levels (contours, setbacks, elevations, etc) are not to be included with this file submittal.

NOTE: Email file transmissions preferred lzenchenko@cityofmadison.com. Include the site address in the subject line of this transmittal. Any changes or additions to the location of the building, sidewalks, parking/pavement during construction will require a new CAD file.

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Note **Comment Date:** 06/26/2018

This parcel is a party to a Limited Easement Agreement for Open Space and Playground uses allowing use and improvements within the City Park area. Document No. 4306257.

PARKS FORESTRY

Note **Comment Date:** 07/02/2018

Please note that this approval does not imply permission to perform work on Outlot 1 and 2 of CSM 12127, which have been dedicated to the public for park purposes. Any work within those properties will require separate approval through the Parks Division.

Note **Comment Date:** 07/02/2018

Please reference ID# 15144 when contacting Parks.

Supplement Required **Comment Date:** 07/02/2018

Existing street trees shall be protected. Please include the following note on the site plan: Contractor shall install tree protection fencing in the area between the curb and sidewalk and extend it at least 5 feet from both sides of the tree along the length of the terrace. No excavation is permitted within 5 feet of the outside edge of a tree trunk. If excavation within 5 feet of any tree is necessary, contractor shall contact City Forestry (266-4816) prior to excavation to assess the impact to the tree and root system. Tree pruning shall be coordinated with City Forestry prior to the start of construction. Tree protection specifications can be found in section 107.13 of City of Madison Standard Specifications for Public Works Construction -<http://www.cityofmadison.com/business/pw/documents/StdSpecs/2018/Part1.pdf>. Any tree removals that are required for construction after the development plan is approved will require at l

ZONING

Supplement Accepted **Comment Date:** 07/06/2018

Per Section 28.186(4)(b), the property owner or operator is required to bring the property into compliance with all elements of the approved site plans by the date established by the Zoning Administrator as part of the site and building plan approval. Work with Zoning staff to establish a final site compliance date.

Applicant provided the date 9/1/18

Supplement Accepted **Comment Date:** 07/06/2018

Submit the landscape plan and landscape worksheet stamped by the registered landscape architect. Per Section 28.142(3) Landscape Plan and Design Standards, landscape plans for zoning lots greater than ten thousand (10,000) square feet in size must be prepared by a registered landscape architect.