



City of Madison Site Plan Verification

PROJECT: LNDMAP-2018-00024

Address: 3401 Maple Grove DR

Current Revision #: 0

Submitted by: J.P. Cullen

Contact: Nick Herr
(608) 751-9203

Project Type: Minor Alteration to Approved Planned Unit Development

Description: Convert previous therapy space to family lounge and add exterior patio space adjacent to family lounge

Status: Closed

Revision History: [0](#)

Review	Status	Reviewer	Reviewed
Engineering Mapping	Approved	Lori Zenchenko	Jul 24 2018
Engineering Review Main Office	Approved	Timothy Troester	Jul 31 2018
Planning Review	Approved	Heather Stouder	Jun 20 2018
Urban Design Commission Review	Approved	Janine Glaeser	Jun 26 2018
Zoning Review	Approved	Christina Thiele	Jul 31 2018
Plan Director Review	Administrative Approval	Christina Thiele	

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ENGINEERING

Supplement Accepted**Comment Date:** 06/17/2018

Any additional impervious area added to this site requires stormwater detention and sediment removal. Provide total added impervious area and also total land disturbance area required for the proposed work. Review erosion control & stormwater management permitting requirements with Megan Eberhardt in City Engineering (608) 266-6432 or meberhardt@cityofmadison.com. Additional erosion control or stormwater management comments/requirements may be made pending review with Megan.

Supplement Accepted**Comment Date:** 06/17/2018

Submit PDFs of the final plans for Engineering records. Files can be emailed to Tim Troester at ttroester@cityofmadison.com or submitted on CD to City Engineering.

Supplement Accepted**Comment Date:** 06/17/2018

The Applicant shall submit, prior to plan sign-off, a digital CAD file (single file) to the Engineering Division with any private storm and sanitary sewer utilities. The digital CAD file shall be to scale and represent final construction. The CAD file shall be in a designated coordinate system (preferably Dane County WISCRS, US Ft). The single CAD file submittal can be either AutoCAD (dwg) Version 2013 or older, MicroStation (dgn) V8i Select Series 3 or older, or Universal (dxf) format and shall contain the only the following data, each on a separate layer name/level number:

- a) Building Footprints
- b) Internal Walkway Areas
- c) Internal Site Parking Areas
- d) Other Miscellaneous Impervious Areas (i.e. gravel, crushed stone, bituminous/asphalt, concrete, etc.)
- e) Right-of-Way lines (public and private)
- f) Plat name and lot lines (metes & bounds parcel lines if unplatted)
- g) Platted lot numbers (noted "unplatted lands" if not platted)
- h) Lot/Plat property dimensions
- i) Street names
- j) Private on-site sanitary sewer utilities (including all connections to public sanitary)
- k) Private on-site storm sewer utilities (including all connections to public storm)

All other levels (contours, elevations, etc) are not to be included with this file submittal.

NOTE: Email CAD file transmissions are preferred to: ttroester@cityofmadison.com . The party responsible for the CAD file email transmission shall include the project site address in the email subject line. Any changes or additions to the location of the building, private utilities, sidewalks, parking/pavement during construction will require a new CAD file transmittal to City by applicant.

Supplement Accepted**Comment Date:** 07/23/2018

Submitted by: J.P. Cullen**Contact:** Nick Herr
(608) 751-9203**Project Type:** Minor Alteration to Approved Planned Unit Development**Description:** Convert previous therapy space to family lounge and add exterior patio space adjacent to family lounge**Status:** Closed**Revision History:** [0](#)

Submit a draft Stormwater Management Maintenance Agreement (SWMA) for review and approval that covers inspection and maintenance requirements for any BMP used to meet stormwater management requirements on this project. Include copies of all stormwater, utility, and detail plan sheets that contain stormwater practices on 8.5x14 size paper in the draft document. These drawings do not need to be to scale as they are for informational purposes only. Once City Engineering staff have reviewed the draft document and approved it with any required revisions submit a signed and notarized original copy to City Engineering. Include a check for \$30.00 made out to Dane County Register of Deeds for the recording fee. City Engineering will forward the document and fee for recording at the time of issuance of the stormwater management permit. Draft document can be emailed to Megan Eberhardt at Meberhardt@cityofmadison.com. The final document and fee should be submitted to City Engineering, attention: Megan Eberhardt.

ENGINEERING MAPPING

Supplement Accepted

Comment Date: 06/19/2018

CAD received 7/24/2018.

The Applicant shall submit, prior to plan sign-off, a digital CAD file (single file) to the Engineering Program Specialist in the Engineering Mapping Division (Lori Zenchenko). The digital CAD file shall be to scale and represent final construction. The CAD file shall be in a designated coordinate system (preferably Dane County WISCRS, US Ft). The single CAD file submittal can be either AutoCAD (dwg) Version 2013 or older, MicroStation (dgn) V8i Select Series 3 or older, or Universal (dxf) format and shall contain the only the following data, each on a separate layer name/level number:

- a) Building Footprints
- b) Internal Walkway Areas
- c) Internal Site Parking Areas
- d) Other Miscellaneous Impervious Areas (i.e. gravel, crushed stone, bituminous/asphalt, concrete, etc.)
- e) Right-of-Way lines (public and private)
- f) Lot lines or parcel lines if unplatted
- g) Lot numbers or the words unplatted
- h) Lot/Plat dimensions
- i) Street names

All other levels (contours, setbacks, elevations, etc) are not to be included with this file submittal.

NOTE: Email file transmissions preferred lzenchenko@cityofmadison.com. Include the site address in the subject line of this transmittal. Any changes or additions to the location of the building, sidewalks, parking/pavement during construction will require a new CAD file.

ZONING

Supplement Accepted

Comment Date: 06/27/2018

Obtain Alder recommendation.

Supplement Accepted

Comment Date: 06/27/2018

Per Section 28.186(4)(b), the property owner or operator is required to bring the property into compliance with all elements of the approved site plans by the date established by the Zoning Administrator as part of the site and building plan approval. Work with Zoning staff to establish a final site compliance date.

****Applicant provided the date 10/1/2018****

Supplement Accepted

Comment Date: 06/27/2018

Submit revised landscape plan showing location of displaced plantings from proposed patio.