



City of Madison Site Plan Verification

PROJECT: LNDMAC-2018-00124

Address: 624 University AVE

Current Revision #: 0

Submitted by: Aro Eberle Architects

Contact: Matt Aro
(608) 204-7464
aro@aroeberle.com

Project Type: Minor Alteration to Approved Conditional Use

Description: Awning with drop-down panels and install third exit door

Status: Plan Review in Process

Revision History: [0](#)

Review	Status	Reviewer	Reviewed
Engineering Mapping	Approved	Jeffrey Quamme	Dec 7 2018
Engineering Review Main Office	Add'l Info Req'd	Timothy Troester	Dec 4 2018
Fire Review	Add'l Info Req'd	William Sullivan	Dec 4 2018
Planning Review	Approved	Heather Stouder	Dec 28 2018
Traffic Engineering Review	Add'l Info Req'd	Timothy Stella	Nov 28 2018
Urban Design Commission Review	Approved	Janine Glaeser	Dec 6 2018
Zoning Review	Approved	Jenny Kirchgatter	Dec 28 2018
Plan Director Review			

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aro@aroerberle.com**Project Type:** Minor Alteration to Approved Conditional Use**Description:** Awning with drop-down panels and install third exit door**Status:** Plan Review in Process**Revision History:** [0](#)**ENGINEERING****Supplement Required****Comment Date:** 12/04/2018

The proposed entrance door opens into the public walk within the public right-of-way. Reconfigure this entry so the door does not open into the public walkway.

Supplement Required**Comment Date:** 12/04/2018

Grade changes to the public sidewalk are not allowed without approval by the City Engineer. Submit topographic survey to City Engineering for review to determine if sidewalk grade changes are possible. If sidewalk grade changes are allowed the applicant shall enter into a Developer Agreement (take 4-6 weeks to get in place) and sidewalk will need to be constructed per a City issued plan. Sidewalk changes will also need to be approved by the Board of Public Works.

Supplement Required**Comment Date:** 12/04/2018

Provide PDF of final plan for Engineering records.

ENGINEERING MAPPING**Supplement Accepted****Comment Date:** 11/30/2018

Fabric Awning. 29.35 of MGO allows awnings with building permit. PIS not required.

The Site Plan indicates an aluminum frame and fabric awning encroaching into the University Avenue right of way. This requires the applicant to make an application with City of Madison Real Estate for a privilege in streets agreement. Link as follows - <http://www.cityofmadison.com/developmentcenter/landdevelopment/streetencroachment.cfm>. An approval of the development does not constitute or guarantee approval of any encroachments within a public right of way.

FIRE**Supplement Required****Comment Date:** 12/04/2018

Provide the same exit width at the awning as the doors opening into the awning area.

Supplement Required**Comment Date:** 12/04/2018

Provide fire sprinklers on the first floor undergoing a Level 2 alteration.

Supplement Required**Comment Date:** 12/04/2018

Provide an operational plan detailing how patrons will queue, where staff will be placed, while maintaining a clear path from the exit doors out to the public street.

Note**Comment Date:** 12/04/2018

Ensure the building address is visible from the public street in all set up configurations.

PLANNING**Supplement Accepted****Comment Date:** 12/28/2018

Please submit Alder recommendation for approval.

TRAFFIC ENGINEERING**Supplement Required****Comment Date:** 11/28/2018

Provide a revised electronic copy of the site plan, .pdf preferred, e-mail plan to Tim Stella - tstella@cityofmadison.com

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The applicant shall submit one contiguous plan showing proposed conditions and one contiguous plan showing existing conditions for approval. The plan drawings shall be scaled to 1" = 20' and include the following, when applicable: existing and proposed property lines; parcel addresses; all easements; pavement markings; signing; building placement; items in the terrace such as signs, street light poles, hydrants; surface types such as asphalt, concrete, grass, sidewalk; driveway approaches, including those adjacent to and across street from the project lot location; parking stall dimensions, including two (2) feet of vehicle overhang; ADA/striped stall dimensions; secured parking facility; sidewalk dimensions; drive aisle dimensions; bike stall dimensions and detail; underground parking dimensions; semitrailer movement and vehicle routes; dimensions of radii; and percent of slope.

Supplement Required**Comment Date:** 11/28/2018

Items in the Right-of-Way are not approvable through the site plan approval process. Make a note on all pages that states: The Right-of-Way is the sole jurisdiction of the City of Madison and is subject to change at any time per the recommendation/plan of Traffic Engineering and City Engineering Departments.

Supplement Required**Comment Date:** 11/28/2018

The applicant shall work with traffic engineering on issues regarding infringement onto the public sidewalk.

ZONING**Supplement Accepted****Comment Date:** 12/28/2018

Provide Alder recommendation.