



## City of Madison Site Plan Verification

**PROJECT: LNDMAC-2018-00088**

**Address:** 734 Holy Cross WAY

**Current Revision #: 0**

**Submitted by:** Holy Cross Lutheran School

**Contact:** Mark Bartels  
(608) 249-3101

**Project Type:** Minor Alteration to Approved Conditional Use

**Description:** 5,570 sq. ft. addition located on the Northeast end of the school

**Status:** Closed

**Revision History:** [0](#)

Review	Status	Reviewer	Reviewed
Engineering Mapping	Approved	<a href="#">Lori Zenchenko</a>	Aug 30 2018
Engineering Review Main Office	Approved	<a href="#">Daniel Olivares</a>	Sep 5 2018
Fire Review	Approved	<a href="#">William Sullivan</a>	Aug 10 2018
Planning Review	Approved	<a href="#">Heather Stouder</a>	Aug 21 2018
Zoning Review	Approved	<a href="#">Patrick Anderson</a>	Aug 29 2018
Plan Director Review	Administrative Approval	<a href="#">Heather Stouder</a>	

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## ENGINEERING

**Supplement Accepted****Comment Date:** 08/21/2018

The Applicant shall submit, prior to plan sign-off but after all revisions are completed, a digital CAD file (single file) to the Engineering Division (storm/sanitary section). The digital CAD file shall be to scale and represent final construction. The CAD file shall be in a designated coordinate system (preferably Dane County WISCRS, US Ft). The single CAD file submittal can be either AutoCAD (dwg) Version 2013 or older, MicroStation (dgn) V8i Select Series 3 or older, or Universal (dxf) format and shall contain the only the following data, each on a separate layer name/level number: a) Building Footprints, b) Internal Walkway Areas, c) Internal Site Parking Areas, d) Other Miscellaneous Impervious Areas (i.e. gravel, crushed stone, bituminous/asphalt, concrete, etc.), e) Right-of-Way lines (public and private), f) Plat name and lot lines (metes & bounds parcel lines if unplatted), g) Platted lot numbers (noted "unplatted lands" if not platted), h) Lot/Plat property dimensions, i) Street names, j) Private on-site sanitary sewer utilities (including all connections to public sanitary), k) Private on-site storm sewer utilities (including all connections to public storm)

THE CAD FILE WILL ONLY BE REQUIRED PRIOR TO FINAL PLAN REVIEW SO THAT MULTIPLE FILES DO NOT NEED TO BE SUPPLIED OR REVIEWED.

NOTE: Email CAD file transmissions are preferred to: bstanley@cityofmadison.com. The party responsible for the CAD file email transmission shall include the project site address in the email subject line. Any changes or additions to the location of the building, private utilities, sidewalks, parking/pavement during construction will require a new CAD file transmittal.

**Supplement Accepted****Comment Date:** 08/25/2018

This site will disturb 4,000 sf or more of land area and require an Erosion Control Permit. Please submit the Erosion Control Permit Application (with USLE calculations and associated fee) to Daniel Olivares (daolivares@cityofmadison.com), City Engineering, for approval.

**Supplement Accepted****Comment Date:** 08/25/2018

The applicant shall demonstrate compliance with Section 37.07 and 37.08 of the Madison General Ordinances regarding permissible soil loss rates. The erosion control plan shall include Universal Soil Loss Equation (USLE) computations for the construction period. Measures shall be implemented in order to maintain a soil loss rate below 5.0 tons per acre per year.

## ENGINEERING MAPPING

**Supplement Accepted****Comment Date:** 08/21/2018

CAD received 8/30/2018.

The Applicant shall submit, prior to plan sign-off, a digital CAD file (single file) to the Engineering Program Specialist in the Engineering Division (Lori Zenchenko). The digital CAD file shall be to scale and represent final construction. The CAD file shall be in a designated coordinate system (preferably Dane County WISCRS, US Ft). The single CAD file submittal can be either AutoCAD (dwg) Version 2013 or older, MicroStation (dgn) V8i Select Series 3 or older, or Universal (dxf) format and shall contain the only the following data, each on a separate layer name/level number: a) Building Footprints b) Internal Walkway Areas c) Internal Site Parking Areas d) Other Miscellaneous Impervious Areas (i.e. gravel, crushed stone, bituminous/asphalt, concrete, etc.) e) Right-of-Way lines (public and private) f) Lot lines or parcel lines if unplatted g) Lot numbers or the words unplatted h) Lot/Plat dimensions i) Street names All other levels (contours, setbacks, elevations, etc) are not to be included with this file submittal. NOTE: Email file transmissions preferred lzenchenko@cityofmadison.com. Include the site address in the subject line of this transmittal. Any changes or additions to the location of the building, sidewalks, parking/pavement during construction will require a new CAD file.

## FIRE

**Submitted by:** Holy Cross Lutheran School**Contact:** Mark Bartels  
(608) 249-3101**Project Type:** Minor Alteration to Approved Conditional Use**Description:** 5,570 sq. ft. addition located on the Northeast end of the school**Status:** Closed**Revision History:** [0](#)**Note****Comment Date:** 08/10/2018

MFD supports the proposed addition based on the previous fire access lane submittals for this site. However, the proposed "Future Building Addition" on the northwest corner of the building would have a reduction in fire access requiring adjustments to the site.

**ZONING****Note****Comment Date:** 08/10/2018

Provide 3 hard copies of any and all revised plan sheets.

**Supplement Accepted****Comment Date:** 08/10/2018

Bicycle parking for this project shall be provided per Section 28.141(4) and Table 28I-3 as uses are established for the various spaces in the development. Per Section 28.141(11), required bicycle parking shall comply with short term bicycle parking requirements for both the school and place of worship uses, to be shown on the final plan sets. Show the dimensions of the bicycle stalls and the access aisles. Note: A bicycle stall is a minimum two (2) feet by six (6) feet with a five (5) foot wide access area. The access aisle must not be obstructed by vehicles, stalls or other structures. Provide a detail of the proposed bike rack.

**Supplement Accepted****Comment Date:** 08/10/2018

Your letter of intent implies that you wish to apply for a bike parking reduction. Please see parking reduction application on the city website.

**Supplement Accepted****Comment Date:** 08/10/2018

Per Section 28.186(4)(b), the property owner or operator is required to bring the property into compliance with all elements of the approved site plan by December 31, 2108, as established by the Zoning Administrator. Work with Zoning staff to establish a final site compliance date.