



## City of Madison Site Plan Verification

**PROJECT: LNDMAC-2018-00051**

**Address:** 734 Holy Cross WAY

**Current Revision #: 0**

**Submitted by:** Excel Engineering

**Contact:** Elizabeth LeRoy  
(920) 926-9800  
elizabeth.l@excelengineering.com

**Project Type:** Minor Alteration to Approved Conditional Use

**Description:** Parking lot expansion and construct storage shed

**Status:** Closed

**Revision History:** [0](#)

Review	Status	Reviewer	Reviewed
Engineering Mapping	Approved	<a href="#">Lori Zenchenko</a>	May 25 2018
Engineering Review Main Office	Approved	<a href="#">Brenda Stanley</a>	Jun 2 2018
Fire Review	Approved	<a href="#">William Sullivan</a>	Apr 17 2018
Lighting Review	Approved	<a href="#">Steve Rewey</a>	May 11 2018
Planning Review	Approved	<a href="#">Heather Stouder</a>	May 2 2018
Traffic Engineering Review	Approved	<a href="#">Timothy Stella</a>	May 4 2018
Zoning Review	Approved	<a href="#">Jacob Moskowitz</a>	May 23 2018
<b>Plan Director Review</b>	Administrative Approval	<a href="#">Heather Stouder</a>	

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**ENGINEERING**

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**Note** **Comment Date:** 04/19/2018

Any added or revised plan sheets must be submitted to Zoning to be included in the official approved plan set.

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**Supplement Accepted** **Comment Date:** 04/19/2018

The Applicant shall submit, prior to plan sign-off but after all revisions are completed, a digital CAD file (single file) to the Engineering Division (storm/sanitary section). The digital CAD file shall be to scale and represent final construction. The CAD file shall be in a designated coordinate system (preferably Dane County WISCRS, US Ft). The single CAD file submittal can be either AutoCAD (dwg) Version 2013 or older, MicroStation (dgn) V8i Select Series 3 or older, or Universal (dxf) format and shall contain the only the following data, each on a separate layer name/level number: a) Building Footprints, b) Internal Walkway Areas, c) Internal Site Parking Areas, d) Other Miscellaneous Impervious Areas (i.e. gravel, crushed stone, bituminous/asphalt, concrete, etc.), e) Right-of-Way lines (public and private), f) Plat name and lot lines (metes & bounds parcel lines if unplatted), g) Platted lot numbers (noted "unplatted lands" if not platted), h) Lot/Plat property dimensions, i) Street names, j) Private on-site sanitary sewer utilities (including all connections to public sanitary), k) Private on-site storm sewer utilities (including all connections to public storm)

THE CAD FILE WILL ONLY BE REQUIRED PRIOR TO FINAL PLAN REVIEW SO THAT MULTIPLE FILES DO NOT NEED TO BE SUPPLIED OR REVIEWED.

NOTE: Email CAD file transmissions are preferred to: bstanley@cityofmadison.com. The party responsible for the CAD file email transmission shall include the project site address in the email subject line. Any changes or additions to the location of the building, private utilities, sidewalks, parking/pavement during construction will require a new CAD file transmittal.

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**Note** **Comment Date:** 04/19/2018

The current proposed improvements were modeled for storm water requirements with the original submittal in 2014. No new SWMA or SWM Permit shall be required for these improvements.

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**Supplement Accepted** **Comment Date:** 04/24/2018

The current active EC Permit ENG100-2017-04756 shall be revised to reflect the added disturbed area (including the additional fee) required for the proposed parking lot addition and shed.

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**Supplement Accepted** **Comment Date:** 04/24/2018

This project appears to disturb over 1 acre and requires an NR216 Permit (NOI & WRAPP submittal) from the WDNR. The local EC Permit cannot be issued until the NR216 coverage is shown to be in place. Contact Jeff Benedict.

**ENGINEERING MAPPING**

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**Supplement Accepted** **Comment Date:** 04/12/2018

**Submitted by:** Excel Engineering  
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CAD received 5/25/2018.

The Applicant shall submit, prior to plan sign-off, a digital CAD file (single file) to the Engineering Program Specialist in the Engineering Mapping Division (Lori Zenchenko). The digital CAD file shall be to scale and represent final construction. The CAD file shall be in a designated coordinate system (preferably Dane County WISCRS, US Ft). The single CAD file submittal can be either AutoCAD (dwg) Version 2013 or older, MicroStation (dgn) V8i Select Series 3 or older, or Universal (dxf) format and shall contain the only the following data, each on a separate layer name/level number:

- a) Building Footprints
- b) Internal Walkway Areas
- c) Internal Site Parking Areas
- d) Other Miscellaneous Impervious Areas (i.e. gravel, crushed stone, bituminous/asphalt, concrete, etc.)
- e) Right-of-Way lines (public and private)
- f) Lot lines or parcel lines if unplatted
- g) Lot numbers or the words unplatted
- h) Lot/Plat dimensions
- i) Street names

All other levels (contours, setbacks, elevations, etc) are not to be included with this file submittal.

NOTE: Email file transmissions preferred lzenchenko@cityofmadison.com. Include the site address in the subject line of this transmittal. Any changes or additions to the location of the building, sidewalks, parking/pavement during construction will require a new CAD file.

## FIRE

**Note** **Comment Date:** 04/17/2018

future plans to extend the fire access lane for a future building addition may require changes to the proposed shed and driveway improvements. Please plan accordingly.

## TRAFFIC ENGINEERING

**Supplement Accepted** **Comment Date:** 04/13/2018

No loaded documents.

**Supplement Accepted** **Comment Date:** 04/18/2018

Provide a revised electronic copy of the site plan, .pdf preferred, e-mail plan to Tim Stella - tstella@cityofmadison.com

**Supplement Accepted** **Comment Date:** 04/18/2018

Add the 'Do Not Enter' and 'One Way Only' signs back into the plans.

## ZONING

**Note** **Comment Date:** 05/23/2018

Per Section 28.186(4)(b), the property owner or operator is required to bring the property into compliance with all elements of the approved site plans by the date established by the Zoning Administrator as part of the site and building plan approval. Work with Zoning staff to establish a final site compliance date.