



# City of Madison Site Plan Verification

**PROJECT: LNDMAC-2016-00043**

**Address:** 3009 University AVE

**Current Revision #: 0**

**Submitted by:** Shorewood House LLP

**Contact:** Duke Dykstra  
(608) 238-0501  
duke@cleanplace.com

**Project Type:** Minor Alteration to Approved Conditional Use

**Description:** Modify thirteen car stalls and relocate the proposed retaining wall in the northwest corner of the lot

**Status:** Plan Review in Process

**Revision History:** [0](#)

Review	Status	Reviewer	Reviewed
Engineering Mapping	Approved	<a href="#">Lori Zenchenko</a>	Jun 20 2016
Engineering Review Main Office	Approved	<a href="#">Timothy Troester</a>	Jun 24 2016
Fire Review	Approved	<a href="#">William Sullivan</a>	Jun 7 2016
Planning Review	Approved	<a href="#">Jay Wendt</a>	May 26 2016
Traffic Engineering Review	Approved	<a href="#">Eric Poffenberger</a>	May 24 2016
Urban Design Commission Review	Approved	<a href="#">Alan Martin</a>	Jun 17 2016
Zoning Review	Add'l Info Req'd	<a href="#">Jenny Kirchgatter</a>	Jun 8 2016
<b>Plan Director Review</b>			

**Submitted by:** Shorewood House LLP**Contact:** Duke Dykstra  
(608) 238-0501  
duke@cleanplace.com**Project Type:** Minor Alteration to Approved Conditional Use**Description:** Modify thirteen car stalls and relocate the proposed retaining wall in the northwest corner of the lot**Status:** Plan Review in Process**Revision History:** [0](#)

## ENGINEERING

**Supplement Accepted****Comment Date:** 06/03/2016

proposed retaining walls are not shown/referenced on the site plan or grading plan. Add the proposed walls to the plans and provide top and bottom of wall elevations. Include details of walls in the final PDFs.

**Supplement Accepted****Comment Date:** 06/03/2016

Submit PDFs of the final revised plans for Engineering records. Plans can be emailed to Tim Troester at [ttroester@cityofmadison.com](mailto:ttroester@cityofmadison.com)

## ENGINEERING MAPPING

**Supplement Accepted****Comment Date:** 05/31/2016

CAD received 6/16/2016.

The Applicant shall submit, prior to plan sign-off, a digital CAD file (single file) to the Engineering Program Specialist in the Engineering Division (Lori Zenchenko). The digital CAD file shall be to scale and represent final construction. The CAD file shall be in a designated coordinate system (preferably Dane County WISCRS, US Ft). The single CAD file submittal can be either AutoCAD (dwg) Version 2013 or older, MicroStation (dgn) V8i Select Series 3 or older, or Universal (dxf) format and shall contain the only the following data, each on a separate layer name/level number:

- a) Building Footprints
- b) Internal Walkway Areas
- c) Internal Site Parking Areas
- d) Other Miscellaneous Impervious Areas (i.e. gravel, crushed stone, bituminous/asphalt, concrete, etc.)
- e) Right-of-Way lines (public and private)
- f) Lot lines or parcel lines if unplatted
- g) Lot numbers or the words unplatted
- h) Lot/Plat dimensions
- i) Street names

All other levels (contours, setbacks, elevations, etc) are not to be included with this file submittal.

NOTE: Email file transmissions preferred [lzenchenko@cityofmadison.com](mailto:lzenchenko@cityofmadison.com). Include the site address in the subject line of this transmittal. Any changes or additions to the location of the building, sidewalks, parking/pavement during construction will require a new CAD file.

**Note****Comment Date:** 05/31/2016

Notice is hereby made that the Applicant is responsible to obtain and required permissions/agreements for any excavation or disturbance that may extend onto any adjacent private properties to construct the parking facilities and walls as planned.

## ZONING

**Supplement Accepted****Comment Date:** 06/20/2016

Submit the landscape plan and landscape worksheet stamped by the registered landscape architect. Per Section 28.142(3) Landscape Plan and Design Standards, landscape plans for zoning lots greater than ten thousand (10,000) square feet in size must be prepared by a registered landscape architect.

**Supplement Required****Comment Date:** 06/08/2016

Per Section 28.186(4)(b), the property owner or operator is required to bring the property into compliance with all elements of the approved site plans by the date established by the Zoning Administrator as part of the site and building plan approval. Work with Zoning staff to establish a final site compliance date.